



POSITION DESCRIPTION

Job Title: Orchard Supervisor

Department: Orchard Division

Reports to: Orchard Manager or Assistant Orchard Manager

ROLE OBJECTIVES

To monitor and motivate picking and or pruning teams and orchard contractors to ensure crops are harvested and pruned according to Seeka standards and specifications. Also, to oversee all aspects of work being completed on Seeka managed orchards. To ensure best practice is adhered to ensure optimum production is achieved.

KEY RESPONSIBILITIES

- Train and supervise orchard teams in aspects of orchard picking and pruning processes as required meeting seasonal demands.
- Ensure weekly timesheets are prepared and signed off prior to required deadlines.
- Liaise with Orchard Manager on a daily basis to discuss continuity of orchard work programmes and communicate to teams
- Be responsible for all aspects of health and safety of teams while working in the orchard, ensuring staffs are communicated with and aware of identified hazards at each site.
- Be responsible for providing supervision of husbandry and other orchard tasks as required
- Observe and monitor plant health for signs of stress, disease or pest incursions
- Assist in Harvest Operations as requested by Orchard and Post-Harvest Management

POSITION CORE COMPETENCIES

- Knowledge of the orchard processes and husbandry practices.
- Strong communication skills.
- Ability to work efficiently and methodically under pressure.
- Strong organisational skills.
- Health & Safety
- Customer Focus
- Teamwork
- Interactions

KEY PERFORMANCE MEASURES

- Crops harvested on time and meet expected standards
- Pruning and other orchard tasks completed according to seasonal and business requirements
- Timesheet reporting – accuracy and timeliness.
- Orchard Teams supervised and work output meets picking or pruning timetables
- Other orchard tasks meet compliance requirements
- Understanding of labour costs and time management of work

SIGNED IN AGREEMENT

By signing this document I have read, and agree to the requirements of the role as outlined in the position description above.

_____ Date:

Signed in agreement by the employee

_____ Date:

Signed on behalf of Seeka Limited